**Urology Advice & Guidance Service – GP Care Urology**

Log into patient record on e-Referral and select ‘Refer/Advice’ on patient’s screen

On the screen entitled Service Search Criteria, select the appropriate GP from field entitled ‘Initial Referring Clinician/Organisation’

In the field entitled ‘Request Type’ select **‘Advice’**

Complete the Priority field as **Routine** *do not select Urgent or 2WW as the A&G service is only setup to review routine requests*

In the Specialty field, select **‘Urology’** and in the field entitled Clinic Type, select **‘Not Otherwise Specified’.**

Select Search **‘Primary Care’** *(this step is different to the other A&G services as Urology A&G is run by the GP Care Community Urology service)*

Here you will have a number of options for GP Care Urology titled **‘One Stop Diagnostic Community Urology’.** You only need to select **one**, normally the one closest to your GP practice (the services will be listed in terms of distance).

‘Select Request’.

On the following screen entitled ‘Advice Request Details’ you will be prompted to add an attachment and also complete the box entitled Advice Request Details. Once completed Select ‘Request’

The request has now been sent directly to GP Care Urology who will respond in due course. These responses will continue to appear in your **Advice & Guidance worklist.** If the consultant recommends an onward referral, then this will need to be raised under a new UBRN and submitted to the Bristol Referral Service in the usual way.